



## MINUTES

### CALL TO ORDER

*Acting Chairman Kurt Johnson called the meeting to order at 2:30 p.m.*

#### PRESENT

*Council Member Kurt Johnson  
Council Member Junior Ezeonu*

#### ABSENT

*Chairman Cole Humphreys*

### STAFF PRESENTATIONS

1. Tangle Ridge Golf Course Benchmark Review

*Manager of Business Operations Pat Ferkany presented to the committee a comparative benchmarking report noting additional benchmarking for 2023; meet monthly with Parks staff to review financial results and to discuss observable trends in the marketplace with comparable operations; maintain a rating of 4.5 or higher on Facility Inspection Checklist by completing the inspection itself on a monthly basis and tracking the rating scores; achieve and maintain a customer service satisfaction level of 4.5 or higher based on player survey and maintain "Rounds Utilization Rate" of 85% or higher (following record year). In addition, financial information was presented and discussed; Period Nine - June 2023, 2022 vs 2023 and Tangle Ridge vs Competitive Market Set for month of June 2023.*

*Acting Chairman Johnson thanked staff for the presentation.*

### CONSENT AGENDA

*Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve items two through sixteen. The motion carried unanimously.*

2. Minutes of the July 11, 2023 Finance & Government Committee Meeting

#### **Approved on Consent Agenda**

3. Contract with TV Set Designs to design and build a new set for the GPTV Studio in the amount of \$53,731, plus a contingency amount of \$2,687 for a total project cost of \$56,418

#### **Approved on Consent Agenda**

4. Annual Contract for fire truck, ambulance and other first responder vehicle parts, equipment, and services from Industrial Power Truck and Equipment (up to \$125,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$375,000 if all extensions are exercised

**Approved on Consent Agenda**

5. Annual contract for Glass, Services, Break Repair, Replacement, and Miscellaneous Glass from Binswanger Enterprises, LLC dba Binswanger Glass (up to \$60,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be one year with the option to renew for two additional one-year periods totaling \$180,000.00 if all extensions are exercised

**Approved on Consent Agenda**

6. Annual Contract for Temporary Fencing Rental and Installation from United Site Services of Texas, Inc., (up to \$45,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$225,000.00 if all extensions are exercised

**Approved on Consent Agenda**

7. Annual Contract for Energy Saving Lighting Products from Elliott Electric Supply (\$145,000.00 annually) through a Master Interlocal Agreement with BuyBoard. The initial term will be for eight (8) months with the option to renew for two additional one-year periods totaling \$386,666.66 if all extensions are exercised

**Approved on Consent Agenda**

8. Annual Contract for Fire Station Mowing and Grounds Maintenance from TM&F Services, LLC up to \$80,148.40 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$400,742.00 amount if all extensions are exercised

**Approved on Consent Agenda**

9. Annual Maintenance Contract for Central Square Technologies for Naviline annual cost of \$125,00.00 with an option to renew for four additional one-year periods totaling \$625,000.00 if all extensions are exercised

**Approved on Consent Agenda**

10. Construction contract with Nomadic Capital LLC dba Mean Green Lawn and Landscape for the Ruthe Jackson Center Garden Landscape and Irrigation Replacement in the amount of \$83,870.00 plus a 5% contingency in the amount of \$4,193.50 for a total construction cost of \$88,063.50

**Approved on Consent Agenda**

11. Annual contract for Fluke Software from SHI-GS in an initial amount of \$67,990.00 through a Local Government Cooperative Agreement with Buyboard Contract #661-22. This contract will be one year with the option to renew for two additional one-year periods totaling \$118,014.10 which allows for a 5% annual increase if all extensions are exercised

**Approved on Consent Agenda**

12. Authorize a sublease agreement in the amount of \$1,500 annually for a term of five years between the City of Grand Prairie and Golden Triangle Radio Control Club, Inc for approximately 15 acres at Low Branch Park which is leased from the US Army Corp of Engineers

**Approved on Consent Agenda**

13. Purchase of Audio-Visual Renovations for Tony Shotwell from Infinity Sound Ltd. in the amount of \$57,397 with a 5% contingency of \$2,870 for a total cost of 60,267 through a national cooperative agreement with Buyboard

**Approved on Consent Agenda**

14. Resolution to accept eligibility and participation in the National Fitness Campaign Grant Committee's 2023 Blue Cross Blue Shield of Texas State Campaign

**Approved on Consent Agenda**

15. Annual Contract for Large Water Meter Testing and Repairs from Vanguard Utility Service, Inc. dba VUS Inc. (Up to \$75,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000.00 if all extensions are exercised

**Approved on Consent Agenda**

16. Annual Contract for Network Cabling Installation Services from Cyson Technology Group in the estimated amount of \$250,000.00 annually through a Master Interlocal Agreement with DIR. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000.00 if all extensions are exercised

**Approved on Consent Agenda**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

17. Change Order #1, for towing service price increase with Dave's Hi-Way Wrecker Service in the estimated amount of \$100,000 for the fourth annual renewal, and \$100,000 annually thereafter, for five additional one-year terms, totaling \$600,000

*Assistant Director of Police Ryan Simpson informed the committee the City's vendor for towing services, Dave's Hi-Way Wrecker, has requested a price increase. The increase was requested due to rising labor, equipment, and fuel costs. The requested price increase would range from .48% to 13.75%, on various line items in their existing contract. Dave's Hi-Way Wrecker*

*service is local to Grand Prairie and has been the City's towing service vendor for many years. The staff has discussed the reasoning for the price increase with the vendor and is supportive of the increase. The estimated cost impact of the requested increase is \$100,000 for each of the six remaining renewal terms, based on historical usage of the various line items in the contract.*

*Acting Chairman Johnson inquired on the \$100,000 per year increase. Police Chief Scesney noted the requested increase is a not to exceed amount, to be used on an-as needed basis.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

18. Award construction contract to Capko Concrete Structures, LLC for the Lake Ridge Parkway Guardrail Replacement Project in the amount not to exceed \$618,669.00

*Streets Operations Manager Leland Miller informed the committee this project was identified as part of the FY23 Capital Projects Budget under City Bridges Construction. On January 18, 2023, the City entered a contract with Cobb Fendley & Associates to provide professional engineering consulting services for the Lake Ridge Guard Rail Replacement Project that includes Design, Bidding and Construction Services. As part of the Bidding Services, Cobb Fendley executed a bid opening on July 06, 2023, to seek contractors for this project. The tasks entail site preparation, erosion control, barricade, traffic control, removal & installation of materials and slope protection.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

19. Construction contract with McMahon Contracting LP for the Davis Road Paving and Drainage Improvements in the contract amount of \$4,177,589.00 for the base bid, a 5% construction contract contingency in the amount of \$208,880.00, materials testing with Team Consultants for \$58,630.00, and in-house engineering in the amount of \$208,880.00 for a total construction project cost of \$4,653,979.00

*Deputy City Manager Bill Hills informed the committee as part of the approved FY 2023 budget, the realignment of Davis Road, south of SH 360 past Old David Road, was identified as a project to be completed this year. This project requires the contractor to replace approximately 1,600 LF of 4-lane divided thoroughfare. This is the first phase of a multi-phase project for Davis Road. In addition to the road being realigned and widened, storm drainage will also be installed.*

*Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.*

20. Annual Contract for Water Meters from Zenner (up to \$622,575.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$3,112,875.00 if all extensions are exercised

*Mr. Hills informed the committee the Utility Customer Service would like to obtain an annual contract for the purchase of AMI cold water meters and registers with in-line connectors and Itron Encoder Receiver Transmitter (ERT) units utilized by the City of Grand Prairie Public Works Department for the distribution, metering, and recording of water usage. Meters will be ordered on an as-needed basis as they die or need repairs, and a small number will be ordered immediately.*

*Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.*

21. Annual Contract for Water Analysis Chemicals and Supplies with Core and Main, LP., (up to \$188,668.58 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$943,342.90 if all extensions are exercised. Award secondary to HD Supply Facilities Maintenance dba USA Bluebook (up to \$197,912.45 annually and \$989,562.25 if all extensions are exercised) and a tertiary to Hach (\$189,988.99 annually and \$949,944.95 if all extensions are exercised). Secondary and tertiary contracts are to be used only if the primary is unable to fulfill the needs of the department

*Mr. Hills informed the committee these annual contracts will be utilized by the Water Utilities Division for the purchase of water analysis chemicals and supplies. Orders will be placed "as needed" and the secondary and tertiary vendors will only be used if the primary vendor cannot fulfill the needs of the City.*

*Council Member Ezeonu moved, seconded by Acting Chairman Johnson, to approve this item. The motion carried unanimously.*

22. Change Order #1 in the amount of \$58,984.60 to add construction scope services with RLM EarthCo. The increase in scope includes the rerouting of water and sewer lines due to design change, trail lighting addition, restroom moisture conditioning, concrete mow strip, dedication plaque installment, and trellis modifications

*Manager of Business Operations Pat Ferkany informed the committee the change order #1 is for the rerouting of the water and sanitary sewer lines due to design change, adding Alternate Item 46 from bid - Trail Loop Light Pole Fixtures, deducting the waterline and sanitary sewer cost line item from the bid, moisture conditioning for the restroom, dedication plaque installation, concrete maintenance mow strip around the restroom, and modifications to the overhead trellis.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

23. Public Hearing and Resolution authorizing the City Manager to submit Fiscal Year (FY) 2024 grant application with the Federal Transit Administration (FTA). Total operating budget for the Grand Connection for FY 2024 is \$2,264,198. The city's share of this total is \$389,002

*Deputy City Manager Cheryl De Leon informed the committee this is not a public hearing item, only a resolution and no action required on this item as it will be presented at Council.*

24. Annual Contract for Service and Repair of Chevrolet Vehicles from Freedom Chevrolet by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

*Director of General Service Jayson Ramirez informed the committee this annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Chevrolet brand vehicles; on an as-needed basis.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

25. Annual Contract for Service and Repair of Dodge/Ram Vehicles from Freedom Chrysler Dodge Jeep Ram by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

*Director of General Services Jayson Ramirez informed the committee this annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Dodge/Ram brand vehicles; on an as-needed basis.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

26. Annual contract for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services from HD Supply (up to \$750,000.00 annually) through a Master Cooperative Agreement with Omnia Partners. The initial term for this contract will be four months (\$250,000.00) with three additional one-year periods totaling \$2,500,000.00 if all extensions are exercised

*Director of General Services Jayson Ramirez informed the committee this annual contract will primarily be used by the Facility Services Division for maintenance and repairs of city facilities.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

27. Annual Contract for Swimming Pool Chemicals, Supplies, and Equipment from Petra Chemical Acquisition Co., LLC dba DCC, Inc. in the amount of \$250,000 annually through a Master Interlocal Agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000 if all extensions are exercised

*Purchasing Manager Angi Mize informed the committee the agreement will be utilized to facilitate and provide for water quality in the water distribution system and water storage facilities, sodium hypochlorite will be injected into source storage and distribution points at various locations. The addition of sodium hypochlorite will also assist with addressing those areas within the water distribution system, which may experience low residuals resulting in water quality issues. The Parks Department will utilize the contract for sodium hypochlorite and other chemicals for the swimming pools around the city.*

*Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.*

### **EXECUTIVE SESSION**

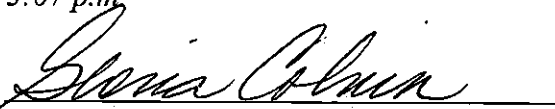
No executive session was held.

### **CITIZEN COMMENTS**

*There were no citizen comments.*

### **ADJOURNMENT**

*There being no further business, the Finance and Government Committee meeting adjourned at 3:07 p.m.*



*Jn* Acting Chairman Kurt Johnson

09.05.2023

Date